Public Key Decision – No

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Work Programme & Training

Meeting/Date: Corporate Governance Panel – 27 November 2013

Executive Portfolio: Resources: Councillor J A Gray

Report by: Internal Audit Manager

Ward(s) affected: All Wards

Executive Summary:

The anticipated work programme for the Panel for the next year is shown at Appendix 1.

Panel are asked to consider the work programme and decide what training they would like in preparation for the next or future agendas. Normally this training would be for 30-45 minutes immediately prior to the formal meeting but there may be occasions when a separate longer session would be more appropriate.

Training can be provided by appropriate officers, external audit or external trainers (subject to budgetary constraints).

Financial implications

There are no financial implications.

Recommendation(s):

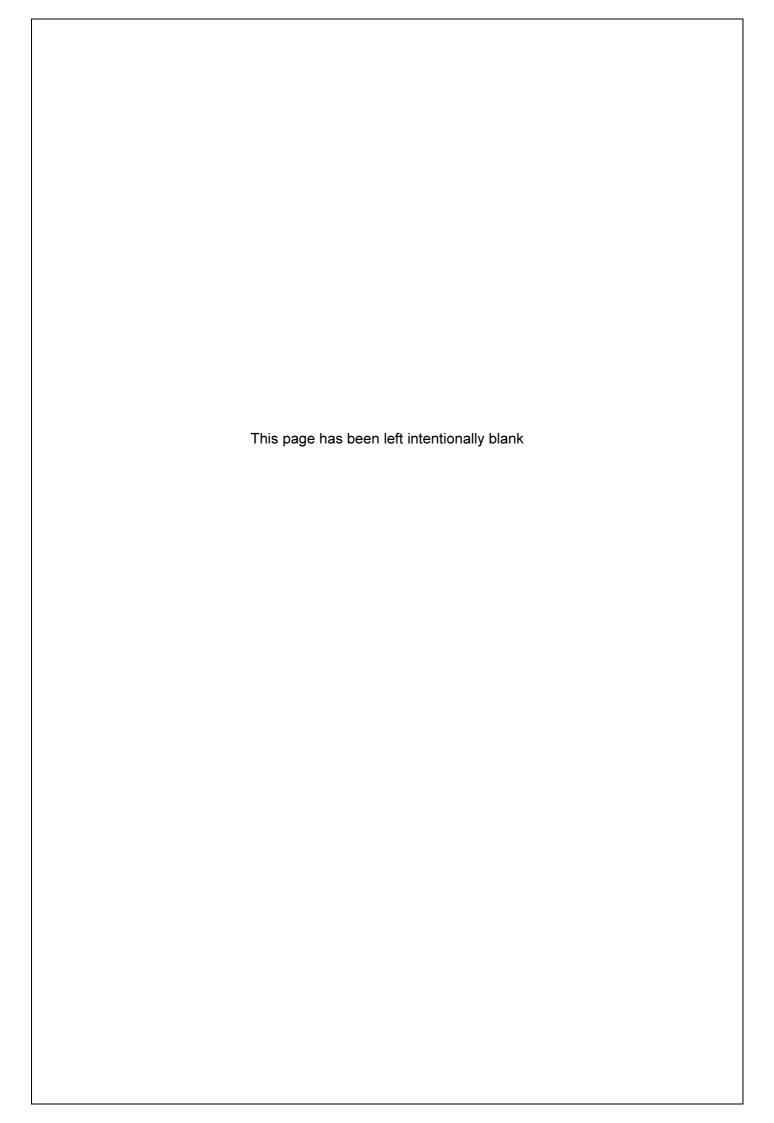
It is recommended that Panel consider what training is to be provided prior to the January meeting.

Background papers

None

Contact Officer

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Anticipated Work Programme

29 January 2014

Internal Audit interim progress report

Progress on introducing external audit recommendations

Progress on issues raised in the Annual Governance Statement

Review of the anti-fraud & corruption strategy Corporate Fraud Team investigation activity

Whistleblowing concerns received

National Fraud Initiative

Internal Audit opinions

26 March 2014

Review of Council constitution

Code of financial management

Code of procurement

Internal Audit Plan

External Audit: Audit plan and grant claims

Employee handbook/code of conduct

Corporate Board and assurance mapping

Risk register review

May 2014

Review of the internal audit service Internal audit annual report & opinion

Effectiveness review of Licensing and Protection Panels

July 2014

Annual report - Feedback

Preparing the Annual Governance Statement

Corporate Board and assurance mapping

September 2014

Approval of the statement of accounts

Approval of the Annual Governance Statement

External audit - ISA 260 report

Effectiveness of the Panel

Risk register review

November 2014

Corporate Fraud Team investigation activity

Whistleblowing: policy review & investigations

Corporate Board and assurance mapping

Annual reports – Freedom of Information

- Business Continuity Planning

Internal Audit progress report

In addition to the items listed above, reports may be submitted on an ad-hoc basis on

Awards of compensation Employee's code of conduct

Ombudsman reviews Money laundering and bribery
Accounting policies National Fraud Initiative (expected Nov 2014)

External audit recommendations Effectiveness reviews of Panels/Committees

Constitutional matters Other governance matters (e.g. equality)